

# CONSULATE GENERAL OF IRELAND

Level One  
5 High Street  
PO Box 279  
Auckland 1140



T: (09) 919 7450  
E: [consul@ireland.co.nz](mailto:consul@ireland.co.nz)  
[www.ireland.co.nz](http://www.ireland.co.nz)

## TERMS AND CONDITIONS OF ONE YEAR WORKING HOLIDAY AUTHORISATIONS

1. Applicants must be citizens of, and residing in New Zealand during the application process and be at least eighteen but under thirty years of age on the date their application is approved
2. Applicants must have sufficient funds, or access to such funds, to support themselves during a substantial part of their visit
3. Within one month of arrival in Ireland, holders of Working Holiday Authorisations (WHA) must register with the Garda National Immigration Bureau and will be issued with a Certificate of Registration on payment of the appropriate fee
4. WHAs are issued on an individual basis. Holders of WHAs shall not seek to be accompanied or joined by a spouse or dependents
5. Entry to Ireland must be within twelve (12) months of the date of issue of the Authorisation, which expires twelve (12) months after the date of initial entry
6. Extensions to the period of validity of the Authorisation shall not be granted. Participants must leave Ireland on the expiration of the Authorisation, which cannot be extended nor renewed, either under the Authorisation itself, or through attempting to convert it to a different form of immigration status
7. Those who might otherwise qualify for a WHA but are already in Ireland with an immigration status other than that based on a WHA may not convert to a WHA without leaving the State and re-entering on the basis of a valid WHA.
8. It is the responsibility of applicants to make a prospective employer aware of the time limits on their WHA
9. WHAs enable the holder to obtain employment of a casual or temporary nature only, and which must be incidental to the holiday
10. Notwithstanding the issue of an Authorisation, entry to Ireland is at the discretion of Irish Immigration Officers
11. No one may avail of the scheme on more than one occasion
12. The WHA is valid for use in the Republic of Ireland only. It is not valid in Northern Ireland

*Successful applicants should ensure that there is adequate private medical insurance to cover hospitalisation costs in the event of an accident or illness while in Ireland.*

## GUIDELINES FOR ONE YEAR WORKING HOLIDAY AUTHORISATIONS

The attached application form should be completed and forwarded to the Consulate General accompanied by:

- **Two** recent passport photographs, with the applicant's name on the reverse side of each photo
- A current New Zealand passport, which should be valid for a minimum of 15 months from the date of planned entry to Ireland
- Evidence in the form of a statement from a bank, building society or similar savings agency (with the applicant's name on it), that there is access to available funds of a minimum of NZ\$3,000.00 and a return ticket

### OR

Evidence in the form of a statement from a bank, building society or similar savings agency (with the applicant's name on it), that there is access to available funds of a minimum of NZ\$6,000

- A prepaid self-addressed New Zealand Post Courier or Registered Post envelope
- **Consular fee of NZ\$120. Please make cheques payable to "Consulate General of Ireland"**

A processing fee of \$25 will be retained where applications are refused or withdrawn prior to approval. Authorities, once issued, cannot be altered or cancelled.

Applicants must answer all questions and include the originals of all items requested when applying, as an incomplete application will not be processed. Provision of inaccurate information may result in the refusal of an application.

The completed application form, along with the accompanying documentation should be returned to:

**Consulate General of Ireland, PO Box 279, Auckland 1140 or  
Level 3 Tower One, 205 Queen Street, Auckland 1010**

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## APPLICATION FORM *Application for Authorisation to engage in temporary or casual employment whilst on holiday in Ireland*

**Please read the terms, conditions and guidelines carefully**

1. Surname: .....
2. Other names (as on passport): .....
3. Date of Birth: ..... 4. Place of Birth: ..... 5. Male/Female: .....
6. New Zealand Passport Number: ..... 7. Expiry Date: .....
8. Present address: .....  
.....  
..... Phone: .....  
Email:..... Mobile: .....
9. Date you plan to enter Ireland:.....
10. Details of your proposed itinerary whilst in Ireland - please state county/counties.  
.....  
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**I DECLARE THAT:**

I have sufficient funds or access to such funds to support myself during a substantial part of my visit.  
I will not seek authority to settle in Ireland, and will leave at or before the end of my authorised period of stay.  
I will not undertake any formal studies while in Ireland.  
I have not previously been granted an Ireland-New Zealand Working Holiday Authorisation.  
I have read, understand and agree to abide by the terms and conditions of the Working Holiday Authorisation as set out in this application form, copies of which I have retained.  
All questions have been answered and the particulars provided are true and correct to the best of my knowledge.

- Payment method**
- Cheque enclosed
  - Online payment ([www.ireland.co.nz](http://www.ireland.co.nz))  
Receipt number is:

**DATE:** ..... **SIGNATURE:** .....

<b>OFFICE USE ONLY</b>	
<b>Ref:</b> .....	<b>Issue Date:</b> .....